

**CHARLEVOIX PUBLIC LIBRARY
BOARD OF TRUSTEES
AGENDA**

November 8, 2023, 4:00 p.m.

Trustees Conference Room

Charlevoix Public Library * 220 W. Clinton Street * 547-2651

- 1) Call to order and attendance
- 2) Approval of agenda
- 3) Approval of Minutes:
 - a) Regular Meeting: October 11, 2023.
- 4) Public Comment (2-minute limit per person)
- 5) Friends of the Library
- 6) Financial reports
 - a. October Operating & Capital Improvement
 - b. Charlevoix County Community Foundation Quarterly Report
- 7) Library Director's Report
- 8) Old Business
- 9) New business
 - a. Capitalization Policy Update
 - b. Conflict of Interest Policy Update
 - c. Code of Conduct Policy Update
 - d. Reciprocal Borrowing Agreement
 - e. Budget & Finance Committee Report
 - f. Staff Holiday Meal Discussion
- 10) Student Representative Comments
- 11) Adjournment

**Persons with disabilities who need special accommodations should call the
Library Director at 547-2651 at least ten days prior to the meeting.**