

**CHARLEVOIX PUBLIC LIBRARY
BOARD OF TRUSTEES AGENDA**

January 11th, 2023, 4:00 p.m.

Trustees Conference Room

Charlevoix Public Library * 220 W. Clinton Street * 547-2651

- 1) Call to order and attendance
- 2) Approval of agenda
- 3) Public Comment
 - a) Audit Summary Report: Corey Bascom
- 4) Approval of Minutes:
 - a) Regular Meeting: December 14, 2022
- 5) Friends of the Library – Annual Meeting Video
- 6) Financial reports
 - a) Operating Reports
 - b) Capital Improvement Reports
- 7) Library Director’s Report
- 8) Student Representative Comments
- 9) Old Business
 - a) Strategic Planning Workplan Discussion
- 10) New business
 - a) Trustee By Laws – Update
 - b) Trustee Code of Ethics – Update
 - c) Trustee Responsibilities – Update
 - d) Staffing Updates Discussion: Bookkeeper, Youth Supervisor, Full Time Adult and Meeting Room role.
- 11) Adjournment

Persons with disabilities who need special accommodations should call the Library Director at 547-2651 at least ten days prior to the meeting.