

**CHARLEVOIX PUBLIC LIBRARY
BOARD OF TRUSTEES
AGENDA**

December 14th, 2022, 4:00 p.m.

Trustees Conference Room

Charlevoix Public Library * 220 W. Clinton Street * 547-2651

- 1) Call to order and attendance
- 2) Approval of agenda
- 3) Public Comment
- 4) Approval of Minutes:
 - a) Regular Meeting: November 9, 2022
- 5) Friends of the Library Financial Report
- 6) Financial reports
 - a) Operating Reports
 - b) Capital Improvement Reports
- 7) Library Director's Report
- 8) Student Representative Comments
- 9) Old Business
- 10) New business
 - a) Unattended Children Policy – Update
 - b) Medical Injuries Emergencies – Update
 - c) Security Camera Policy – Update
 - d) Patron Privacy Policy – Update
 - e) Trustee Policies for January - Discussion
 - f) Staffing Updates Discussion: Bookkeeper, Youth Supervisor, Full Time Adult and Meeting Room role.
- 11) Adjournment

Persons with disabilities who need special accommodations should call the Library Director at 547-2651 at least ten days prior to the meeting.