

**CHARLEVOIX PUBLIC LIBRARY**

**BOARD OF TRUSTEES**

**AGENDA**

November 9, 2022, 4:15 p.m.

Trustees Conference Room

Charlevoix Public Library \* 220 W. Clinton Street \* 547-2651

- 1) Call to order and attendance
- 2) Approval of agenda
- 3) Public Comment
- 4) Approval of Minutes:
  - a) Regular Meeting: October 12, 2022.
- 5) Friends of the Library Financial Report
- 6) Financial reports
  - a) Operating Reports
  - b) Capital Improvement Reports
  - c) Quarterly Community Foundation Report
- 7) Library Director's Report
- 8) Student Representative Comments
- 9) Old Business
  - a) Strategic Planning Update Discussion
- 10) New business
  - a) Credit Card Policy – Update
  - b) Investment Policy – Update
  - c) Gift Policy Policy – Update
  - d) 3D Printer Policy – Update
  - e) HVAC Phase Two: Rooftop Unit Replacement Proposal
  - f) Staff Structure Discussion
- 11) Adjournment

**Persons with disabilities who need special accommodations should call the Library Director at 547-2651 at least ten days prior to the meeting.**